

**BOARD OF COMMISSIONERS  
MEETING MINUTES  
July 6, 2011**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

A special meeting of the Board of Commissioners was called to order on Wednesday, July 6, 2011 at 3:00 pm to discuss the energy audit upgrades. in the Conference Room at the municipal building located at 215 Lighthouse Avenue. Mayor Schupp announced that this meeting having been properly posted and advertised, was being held in accordance with the Open Public Meetings of 1975 (N.J.S.A. 10:4-6) also known as the Sunshine Law. The Municipal Clerk took the following roll call vote:

**ROLL CALL**

<b>Commissioner Henderson</b>	<b>PRESENT</b>
<b>Commissioner vanHeeswyk</b>	<b>PRESENT</b>
<b>Commissioner Schupp</b>	<b>PRESENT</b>

**Mayor Schupp**

**Commissioner Henderson**

**Commissioner vanHeeswyk** mentioned that the dog bag receptacles surrounding the lake are overflowing. She showed the Commissioners pictures of the situation. Commissioner vanHeeswyk stated people are bringing bags for disposal of the dog feces instead of taking it home to dispose of it. She suggested that the receptacles be removed or emptied daily. Mayor Schupp stated that this would just be creating work for Public Works employees. He stated that he would rather have the receptacles removed.

**Michael Dougherty, project manager for Broadley's Mechanical Contracting, Inc. was present for**

**Commissioner vanHeeswyk** asked Mr. Dougherty why LED lights were not utilized when the lights in the municipal building were replaced. Mr. Dougherty explained that LED lights are not authorized by the program. Linear florescent lights are authorized. Ms. vanHeeswyk stated that the lights in her office were purchased by her. Commissioner vanHeeswyk stated that the bathroom lights are on sensors and seem like a long period of time. Mr. Dougherty stated that the minimum time is 10 minutes and that is what they are set for. Commissioner vanHeeswyk stated that the construction office was skipped completely. Commissioner Henderson stated that the lights are on more frequently in his office as a result of this project. He stated that the sensors make the lights go on and off more often which will shorten the life of the bulbs and consequently cost the town more money. Mr. Dougherty stated that the borough's lighting was originally T-12 and was switched to T-8 which will save 100 watts. Mr. Dougherty stated that this town was assessed prior to his joining Broadley's and promised to re-assess the situation. Jim Rutula, Energy Audit grant writer, joined the meeting at 3:15 pm. According to Mr. Rutula, the State of New Jersey pushed to have municipalities across the State to join in this project and most have been very happy with their results. Direct install has its limitations, for example the HVAC system in this building should have been replaced but did not qualify under this program. The second grant also deals only in lighting and other energy programs that qualify. He mentioned that it is a very good program that saves municipalities money.

Commissioner vanHeeswyk asked how much money was spent in Cape May Point to date? Mr. Dougherty stated that \$3382 was spent in the Municipal Building replacing bulbs and installing sensor lights. Jim Rutula stated that this money is made up of 40% federal grant and 60% rebates from South Jersey Energy. He stated that the total project totals approximately \$40,000.

Commissioner vanHeeswyk stated that the amount of money expended on this project seems excessive and would not be able to be recouped in the two years that is expected. Commissioner Henderson added

that Cape May Point's cost may be higher as the bulbs replacement costs will outweigh the savings. Cape May Point is always at the forefront of environmentally friendly issues. We may not have been the best town for such a program.

Mr. Dougherty stated that he will re-assess the situation and fix any problems that may arise and to the satisfaction of the borough. The Board walked through the building and pointed out areas of concern.

**PUBLIC PORTION**

No comment.

**ADJOURNMENT**

Upon motion by Commissioner Henderson, seconded by Commissioner vanHeeswyk the meeting was adjourned at 3:30 pm.

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John G.N. Henderson, Commissioner

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Anita vanHeeswyk, Commissioner

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Carl F. Schupp, Commissioner