

**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
March 8, 2011

**OPEN PUBLIC MEETINGS ACT STATEMENT**

A meeting of the Board of Commissioners of the Borough of Cape May Point was called to order by Mayor Carl Schupp on Tuesday, March 8, 2011 at 10:00 a.m. in the Conference Room at the Cape May Point Municipal Building located at 215 Lighthouse Avenue. Mayor Schupp announced that this meeting having been properly posted and advertised in the Cape May Star & Wave, was being held in accordance with the Open Public Meetings of 1975 (N.J.S.A. 10:4-6) also known as the Sunshine Law. The Municipal Clerk took the following roll call vote:

**ROLL CALL**

|                                |                |
|--------------------------------|----------------|
| <b>Commissioner Henderson</b>  | <b>PRESENT</b> |
| <b>Commissioner vanHeeswyk</b> | <b>PRESENT</b> |
| <b>Commissioner Schupp</b>     | <b>PRESENT</b> |

The Board of Commissioners reviewed the draft agenda for the upcoming meeting on Thursday. Commissioner Henderson stated that he intends to vote no on the Municipal Budget because he feels we did not do enough to control expenses. He mentioned this because he did not want anyone to be surprised.

The Mayor asked the Clerk to add a bond ordinance totaling \$90,000 for the purchase of a backhoe for \$70,000, road repairs for \$5000 and an additional \$10,000 for the installation of the surveillance system. He stated that Jack Kraft, Bond Counsel, has been contacted and will be forwarding the bond ordinance as quickly as possible.

Commissioner Henderson stated that he has sent numerous emails to the other board members regarding liability coverage. He stated that the borough currently is insured for \$5 million dollars in liability coverage. Commissioner vanHeeswyk stated that at Commissioner Henderson's request, she has made several phone calls to get the premium amounts for raising the coverage amount. She stated that she would share this information as soon as it is available.

Commissioner Henderson stated that he received a commitment to health and safety to be signed by the Commissioners and displayed. The Board also discussed the 2011 JIF Safety Incentive money. Commissioner Henderson asked when the Borough's JIF Safety Meetings would be held. The Clerk responded that historically the quarterly JIF Safety Meetings are held at the Last Thursday meeting of each quarter. She stated that she would send out a memo requiring attendance.

Commissioner vanHeeswyk stated that JIF changed their policy on the use of the EPL Hotline. She stated that our Administrator is most comfortable with calling Bill Blaney of Gruccio, Pepper when money is available. She stated that the JIF allows \$750 to be used towards EPL issues and then allows unlimited access to the EPL Hotline.

Commissioner vanHeeswyk asked to re-visit the Borough's Vehicle Use Policy. She stated that a Borough-wide vehicle use policy would be worth exploring. Commissioner vanHeeswyk presented a draft of the vehicle use policy that was presented before by the Administrator. She reiterated her concern for vehicles driving on the beach and the liability incurred by doing so.

Commissioner vanHeeswyk stated that a couple has requested the use of the Pavillion Circle for a wedding in October of 2011. She stated that the Clerk researched our records to see if there is an ordinance prohibiting the Circle from being used for such purpose and there is none. Commissioner vanHeeswyk stated that the Borough may want to explore setting standards for such purpose. She stated that in the long term this would help us protect what we want to protect and set standards for future weddings where-ever they might be.

Commissioner vanHeeswyk stated that she read an article in New Jersey Monthly magazine pertaining to the Municipal Budget layout. She stated that Liz Shay is already working on ways to layout our

documents in such a way as to make them easier to understand. She also said that the article addresses cost-saving measures, of which many are already being utilized by the Borough. Commissioner vanHeeswyk stated that Liz has made many improvements to the finance office already. Her organizational skills and data collection methods will enable us to make more educated, timely decisions.

Mayor Schupp stated that eight out of sixteen municipalities in Cape May County have passed Ordinances pertaining to underage drinking. He asked his fellow Commissioners if they are interested in doing so. Both Commissioner vanHeeswyk and Commissioner Henderson both agreed that this item should be placed on the April agenda.

#### **PUBLIC PORTION**

**Irene Schreiner** asked if the Borough has done anything to close out the cmpnj.com web-site. Commissioner vanHeeswyk stated that the cmpnj.com has been taken down and some technical issues are being resolved.

Irene Schreiner stated that road repairs have always been identified by road after an engineering review. She also stated that an Emergency Appropriation could be utilized to fund an unexpected expenditure. Ms. Schreiner also recommended that the clerk review the resolution restricting use of public lands.

**Ann Brecker** stated that we have to be careful when regulating the use of public lands so as not to exclude some of the things already going on and are enjoyed by the residents and visitors.

**Megane Smith** thanked the governing body for locking the gates at the beach entrances. She stated that it has given her peace of mind.

#### **ADJOURNMENT**

Upon motion by Commissioner vanHeeswyk, seconded by Commissioner Henderson the meeting was adjourned at 11:50 am.

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Anita vanHeeswyk, Commissioner

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John G.N. Henderson, Commissioner

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Carl F. Schupp, Commissioner

Attest:

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Constance A. Mahon, Municipal Clerk